

Sanday Development Trust

enhancing quality of life



Minutes of the Meeting held in the Community Classroom at Sanday School on Thursday, 18th January at 7.30 p.m.

- Present:** Gill Best, George Brown, Daniel Connor, John Dearness, Tony Hull, David Muir, William Sichel (Chair), Andrew Thompson, David Towrie
- In Attendance:** Beth Loft (Clerk), Rose Seagrief, Rod Thorne
- Apologies:** Andy Best, Ute Clackson, Maggie Dearness, James Enticknap, Tony Lee, Sue McArthur, Charlie Ridley, Gail Speers

2 Approval of Minutes of the last meeting:

Proposed: Gill Best
Seconded: David Muir

3 Matters arising:

(5) The accountant advises that we leave establishing a Trading and Holding CIC for as long as possible.

(9) - William has written a letter of support, as requested by Dr Hardus.

- No joint meeting of STA/SDT had been fully discussed yet.

- Gill has priced leaflet racks. The meeting discussed the possibility of purpose made wooden racks.

ACTION: Rose to investigate local quote to make racks

ACTION: Rose to contact STA re meeting.

4 Issues raised by members and School Council

- The Trust has received an enquiry about the feasibility of developing sheltered and affordable accommodation in Sanday – any action to await findings of imminent local housing survey
- Daniel noted the school's thanks in respect of the good work done on the Oral History project between the Culture and Heritage sub-group and the school

5 Financial report

- The Financial Report was tabled by Gill Best.
- The weather station project spending is approaching an end
- Cash holdings are largely restricted funds, earmarked for spending on specific projects

Rose reported that expenditure on the Value Mapping exercise had returned £2,400 to the island in purchasing services, catering and accommodation etc.

6 Ranger Report

- The Ranger's report was circulated prior to the meeting
- Rod is presenting at a joint meeting on 13th February with the World Heritage Rangers. He will have new material for presentation.
- The meeting discussed the possibility of combining the meeting of 13th February with the proposed joint presentation with the STA. The conclusion was that the meetings should not be combined.

Daniel noted the school's appreciation of the Start Point anniversary tour and expressed the school's thanks to Rod for both the tour and the presentation materials displayed at the school.

7 LDO Report

- The LDO report was circulated at the meeting. LDO highlighted some points.
- Courses (Rural Service Priority Area Fund): feltmaking workshop complete and claim submitted to OIC. Funding application submitted for papermaking, bookbinding, dyke building and Food Hygiene.
- Funding has yet to be found for the Natural Dye project and its costs. The project may need rethinking.
- A BBC radio focus group hosted by SDT brought in £100 management fee.
- Preliminary discussions have been held with the Fiddle Club, the Head Teacher and Sir Peter Maxwell Davies about the proposal to establish a "Musician in Residence on Sanday". All parties very enthusiastic.
- The Housing survey is progressing
- There appears to be general funding available to provide broadband access to areas with reach problems. Sanday yet to be identified as one of those areas to be helped.
- Community wind turbine: the Trust is working with Highlands and Islands Community Energy Company on a project to a) obtain grid capacity and b) to put up community owned wind turbines. HICEC is producing a map to indicate possible locations for wind turbines in Sanday, should they prove financially viable. SDT will approach any landowners affected to see if they would like to be involved.

8 Reports from Sub-Group Chairs

i) Youth:

Rose presented the report in Maggie's absence

- Assurance has not yet been received from OIC that we can purchase the bungalows at the £60,000 originally quoted.
- The purchase must be completed before the end of March to retain the £50,000 grant we have secured already
- We need to raise £10,000 very quickly and may need to borrow funds in the short term to secure the purchase.
- Application to Community Development Fund in progress

ACTION: Rose to draft letters to SCC re possibility of retrospective grant from Spurness Community Windfarm Fund and to SCA re possibility of borrowing a lump sum.

ii) Culture & Heritage: Andrew Thompson

- David Towrie is the new line manager for the Ranger
- The sub group has not met since June 2006, so little to report.
- Andrew would like to step down as chair of the sub-group
- The Museums Service has asked for one of the recording machines to be returned. In order to enable the continuation of recording and transcription we need to purchase our own recording equipment. The best option is to purchase a dual format machine, likely cost £250-£300.

Agreed to pursue funds to purchase two high end machines.

ACTION: Rose to work with Andrew to seek funds to purchase recording machines

- A Photographic Archive is proposed and has the support of the archivist in Kirkwall.
- A copyright agreement has already been devised
- Andrew is arranging a film evening, of archive films of Orkney, and this would be the ideal opportunity to launch the archive project.

iii) Environment, Renewables and Waste Management:

Daniel presented the report in Ute's absence

- Papers were circulated prior to the meeting
- Funds of £432 requested to purchase data loggers for the solar panel project. It was understood that the installation of the loggers in the school had to be agreed by OIC and that a meeting with Andrew Motion of OIC is arranged. It was agreed that the project should be deferred until the outcome of that meeting with Mr Motion is known, particularly as OIC has a renewables policy in

place and may be willing to assist the project. The Treasurer indicated that 10% of the cost of the data loggers could be met from SDT funds, but that the balance would have to be met from other sources. Daniel indicated that the school may be able to purchase one or two data loggers as they will be otherwise useful. Gill indicated that she might also be prepared to buy and lend a logger to the project.

- A loan is requested to fund initial stock purchase for the rechargeable batteries project. Island shopkeepers have been consulted. No market research has been conducted to determine demand. The project needs to consider convenience issues in locating the supply point(s). Also, a sum should be added to the proposal to cover marketing costs. Rose suggested she approach Orkney Enterprise for a Community Action grant.
- The sub-group would like to create a position of Research Officer (S. Goodman). The meeting **agreed** to the proposal.

ACTION: Daniel to feed back the Board's suggestions to the sub-group

ACTION: Rose to approach the OE for a Community Action grant

iv) Sanday/Lady Hub:

Gill presented the report in James's absence

- A meeting of the sub-group, SCC and SCA has been arranged for the 31st January to discuss sale or rent of land for the Sanday/Lady Hub project. William will be attending on behalf of the Board. Rose also to attend.
- A Learning Journey to the Inverness area to see a range of community, renewables and incubation projects will take place at the end of February. Five representatives will attend.
- RS emphasised that the name "Sanday Hub" was a working title that had been in use since June 2006 and had been discussed and referred to in the LDO report, but not otherwise minuted at that date. When the project comes to fruition, the community will be properly consulted on a suitable name.
- A number of Orkney-based concerns able to carry out a feasibility study have been identified. A brief is to be drawn up to obtain costings to progress funding applications.

v) Publishing: Tony Hull

- The sub-group next meets 24th January.
- Dreamweaver training is arranged for the weekend of 27/28 January
- Newsletter items needed, none yet received.

Rose suggested that funding news is in every issue of the newsletter.

Rose corrected a misapprehension noted in the minutes of the last sub-group meeting regarding the editorial process. Any publication produced by Sanday Development Trust, which includes publications produced by any sub-group such as the current batch of leaflets being prepared by the

Culture and Heritage group, should work through the Publishing Group's editorial process. This is to ensure a consistency of quality and house style across all trust work. The Trust has no responsibility for non-SDT publications.

Agreed: Create new agenda item to formalise identification of newsletter items at Board meetings.

ACTION: Beth/William to create new agenda standing item

vi) Health and Wellbeing:

Rose presented the report in Gail's absence.

- The Diet project will be kicking off soon. Negotiations are being made on a price for a key speaker for the launch
- One day course on cooking and eating healthy options has been arranged for early March
- The cost of extending break-time fruit provision to a second primary classroom has been established.
- Equipment and books purchased for the project will have a useful life after the project and will be passed on appropriately to island organisations
- A number of sessions to be held with youth groups – to be identified in discussion with the Youth Development Worker.

vii) Other Projects

- *Updating of Memorandum and Articles for the new Land Reform Act.*

Recommended that we adopt an already updated Memorandum, rather than amend the existing one.

ACTION: William to progress

- *Friends of Sanday*

The meeting discussed the paper circulated prior to the meeting. Not seen as an informal "North Ronaldsay Friends" arrangement, but a more formal arrangement. Suggested that the Publishing sub-group may be able to establish web resources for managing subscriptions. Possibly an island launch, encouraging residents to promote via friends and relations.

9 Sanday Light Railway

- The meeting discussed an offer received from Charlie Ridley, regarding the possible purchase of the light railway at a cost of £40,000.
- A six week window of opportunity
- Charlie would return £10,000 of the purchase price to island organisations and projects.

The feeling of the meeting was that the railway and tearoom form an integral unit and remain more viable operated together.

▪

The members expressed the view that it might be better for Charlie (and possibly even for the Sanday community in the long run) to simply offer the railway and tearoom for sale as a combined lot in the hope that perhaps an outside buyer, with an interest in taking it over and continuing to run it as a joint attraction, would be found.

ACTION: Beth to send a letter of thanks and decline.

10 late "Social Enterprise networking event"

- Rose and William attended the event in Glasgow
- Very relevant to SDT activities
- The Gorbals Art Project was an excellent example of creative ideas for income generation
- Handouts will be circulated

Some SDT activities are already generating small income e.g. the feltmaking course and catering for events. Rose suggests developing a rate card for future use.

11 Review of Policies

- The Trust has Education and Equal Opportunities policies in place
- Annual review required
- Policy documents support funding applications
- Also required for compliance reasons
- Environmental and Child Protection policies need to be developed – Rose has copies of example policies
- Daniel has reviewed the Education policy – needs no amendments and recommended that it stand.

12 Any Other Business

- William has received a letter of thanks from Dr Hardus for the letter sent in support of a request for a second doctor for the island.
- A letter has been received from the Community Council, asking for a donation towards the cost of the Christmas tree. Agreed in principle, but further information is needed on the actual costs.
- A vacancy now exists on the Board, due to Charlie's resignation
- Andrew raised a query about the raffle ticket scheme for the recycling of ink cartridges. No tickets have been provided yet.
- Rose has reviewed the proposed location for the photocopier. Access will be 9-5 on weekdays, other times by arrangement. A log book and honesty box will be provided. Costs will be 2p per copy for Trust business, 10p for public use. Suggest 5p per copy for surgery use, as offset of power costs etc. ALL Trust copying to be done on the new copier, no expenses will be paid for copying done elsewhere. A volunteer will be needed to keep consumable

stock in order.

- An e-mail been received from the Crofters Commission suggesting that a previously suggestion to establish young crofters may not be viable.
- Netiquette regarding Trust emails should be observed at all times, and emails regarding Trust business must be treated as confidential until such time as issues have been discussed at meetings and decisions reached by the board.
- The Learning Link has asked for display space at any suitable events on the island. The Sanday Show was suggested.
- Sanday has been invited to participate in a meeting in Kirkwall on 9 Feb. to discuss an Isles Passenger Boat project proposed by Eday. Rose and one SDT Director to attend.
- Sanday has been invited to participate in a joint meeting with Eday, Stronsay, Westray at Orkney Aggregates on Feb. 16 to discuss the potential for a mobile quarrying unit in the isles. Potential for part time employment, and opportunities for local hauliers. Rose to attend.
- Orkney Enterprise and OIC would like to attend the next meeting of the SDT Directors. They have requested a pre-meeting supper meeting with four Directors to attend. **Agreed** that they may attend the next meeting.

ACTION: Beth to write to the Community Council, requesting further details regarding the Christmas Tree

ACTION: Daniel to seek action from the Renewables sub-group on the provision of raffle tickets to cartridge recycling points

- **Next meeting:** Thursday 1st March, 2007 at 7:30pm

Meeting ended: 21:45