

# **ORKNEY HERITAGE SOCIETY – CONSTITUTION**

## **1. NAME**

The name of the Society shall be the Orkney Heritage Society.

## **2. OBJECTS**

The objects of the Society shall be to promote and encourage the following objects by charitable means, but not otherwise:

- a) To stimulate public interest in, and care for, the beauty, history and character of Orkney.
- b) To encourage the preservation, development and improvement of features of general public amenity or historic interest.
- c) To encourage high standards of architecture and planning in Orkney.
- d) To pursue these ends by means of meetings, exhibitions, lectures, publications, conferences, and publicity, and the promotion of schemes of a charitable nature.

## **3. MEMBERSHIP**

Membership shall be open to all who are interested in the aims of the Society. Membership shall lapse if the subscription is unpaid twelve months after notification that it is due.

## **4. SUBSCRIPTION**

The subscription shall be: Life Members £100  
Ordinary members: £10 per annum

## **5. MEETINGS**

An Annual General Meeting shall be held in or about October of each year to receive the Executive Committee's Report and Audited Accounts, and to elect Officers and Members of the Committee. The Committee shall decide when ordinary meetings of the Society shall be held and give at least seven days notice of such meetings to all members. Special General Meetings shall be held at the request of ten or more members. Fifteen members personally present shall constitute a quorum for a meeting of the Society.

## **6. OFFICERS**

Nominations for the election of officers shall be made at or before the Annual General Meeting. Such nominations may be in writing supported by a seconder~ the consent of the proposed nominee must first have been obtained. The election of Officers shall be completed prior to the election of further Committee members.

The Officers of the Society shall consist of:

Honorary President

Honorary Vice-President (if required)

Chairman

Vice-Chairman

Honorary Secretary

Honorary Treasurer

All of the above shall relinquish their office every year and shall be eligible for re- election at the Annual General Meeting of the Society for periods to be decided at such meeting.

## **7. COMMITTEE**

The Executive Committee shall consist of the Officers and not more than ten further members - not including *ex-officio* members. The Committee shall have power to co-opt further members (who shall have voting powers). Nominations for election to the Executive Committee shall be made at or before the Annual General Meeting. If the nominations exceed the number of vacancies a ballot shall take place. The Executive Committee shall be responsible for running the affairs of the Society, and may take decisions on its behalf. A *quorum* for Meetings of the Executive Committee shall consist of five members.

## **8. APPEALS**

The Executive Committee shall have power to make appeals, solicit donations and canvass monies for carrying out the objects of the Society.

## **9. EXPENSES OF ADMINISTRATION**

The Executive Committee shall, out of the monies received by the Society, pay all proper expenses of administration and management of the Society, and shall use the residue of such monies as it thinks fit for or towards the objects of the Society.

## **10. INVESTMENT**

All monies at any time belonging to the Society and not required for immediate application for its objects shall be invested by the Executive Committee upon such investments, securities or property as it may think fit.

## **II. BORROWING**

The Executive Committee may borrow for the objects of the Society such monies at such rate of interest and in such manner as it may think fit.

## **12. AMENDMENTS**

The Constitution may be amended by a two-thirds majority of members present at the Annual or Special General Meeting, provided that notice of the proposed amendment has been advertised in two issues of *The Orcadian*, and provided that nothing herein contained shall authorise any amendment permitting the expenditure of funds of the Society on any object which is not charitable.

## **13. WINDING UP**

In the event of the winding-up of the Society, the available funds of the Society shall be transferred to such one or more charitable bodies having objects similar to those herein before declared as may be chosen by the Executive Committee.